

The Board of County Commissioners Of Riley County, Kansas

The Regular meeting of the Board of County Commissioners met at the Riley County Plaza East Building January 3, 2002 with the following members present: Russ Frey, Chairman; Bob Newsome, Vice Chairman; Alvan Johnson, Member; and Cindy Kabriel sitting in for Rich Vargo, County Clerk.

8:30 Public Comment

Hjerda McAllister, Administrative Assistant, attended.

The Board of County Commissioners signed letters inviting the Road and Bridge Advisory Board to be their guest at the Manhattan Area Chamber of Commerce 2002 Leaders' Summit.

Johnson moved to approve the minutes of December 27, 2001 as amended. Newsome seconded. Carried 3 - 0.

9:00 Business Meeting

Hjerda McAllister, Administrative Assistant, attended.

The Board of County Commissioners signed Riley County Personnel Action Forms for the following:

- Corey M. Swisher, Budget and Finance Officer, in the Administrative Services Department, for Separation from County Service, effective January 4, 2002.
- George D. Wuertz, anew hire, as an Assistant County Engineer, in the Public Works Department, at a grade 11 step 1, at \$18.35 per hour.

- James T. Kimball, Seasonal Worker, in the Noxious Weed Department, for Separation from County Service, effective December 22, 2001.
- Matthew D. Anderson, Seasonal Worker, in the Noxious Weed Department, for Separation from County Service, effective December 29, 2001.
- Mary Connolly, a new hire, as a Student Intern, in the Community Corrections Department - 22nd District, at a grade 4 step 1, at \$8.77 per hour.

Newsom moved to approve Resolution No. 010302 - 01 reclassifying a portion of West Marlatt Avenue from a Township Road to a County Road, beginning at U.S. Highway number 24 and going south to the south line of the new shop site to the Riley County highways system. Johnson seconded. Carried 3-0.

Newsom moved to approve a warrant voucher from County General in the amount of \$170.00 for a registration fee for Stan Morgan, County Counselor to attend a Continuing Legal Education Seminar. Johnson seconded. Carried 3-0.

Newsom moved to place on the business meeting agenda January 7, 2002, action on the Tuttle Creek Boulevard water transmission main to Barnes Road contract agreement. Johnson seconded. Carried 3-0.

9:30 Frank McCoy, Director of Community Corrections

9:35 Rich Vargo attended.

Kathryn Mayes, Manhattan Mercury, attended.

McCoy discussed the proposed changes to the KDOCA administrative rules and regulations. The commissioners will send a letter stating concerns with the changes.

9:50 Dennis Peterson, Director of Noxious Weed

Kathryn Mayes, Manhattan Mercury; and Stan Morgan, Counselor/Director of Administrative Services, attended.

Johnson moved to place on the business meeting agenda January 7, 2002, action on the Interlocal Cooperation Agreement entered into by and between the Boards of Commissioners of the Kansas counties of Clay, Dickinson, Geary, Marshall, Morris, Nemaha, Pottawatomie, Riley, Wabaunsee, and Washington for the Big Lakes Regional Household Hazardous Waste Program. Newsome seconded. Carried 3 -0.

Johnson moved to place on the business meeting January 7, 2002, action on the Kansas Department of Transportation Bureau of Construction and Maintenance, County Agreement to Treat Noxious Weeds. Newsome seconded. Carried 3 -0.

10:20 Sam Schmidt, Appraiser

John Cowan, Geographic Information Systems (GIS) Coordinator; Stan Morgan, Counselor/Director of Administrative Services; and Bill Lansdowne, Director of Information Systems, attended.

Schmidt requested permission to clean up and organize the Courthouse Plaza East fourth floor storage, so he can bring more files over for storage.

Schmidt discussed moving the Geographic Information Systems (GIS) Department to allow for more space for the Appraisers and Information Systems Departments.

The Board said Schmidt could reorganize the storage area and use space on the Courthouse Plaza East fourth floor.

Lansdowne discussed moving Geographic Information Systems (GIS) to the Courthouse Plaza East Building to allow the Appraisers and Information Systems Departments to each use half of the current Geographic Information Systems (GIS) space.

The commissioners asked Harden and Cowan to review the Courthouse Plaza East second floor space for the Public Works and Geographic Information Systems (GIS) Departments.

10:43 Monty Wedel, Director of Planning and Development

Stan Morgan, Counselor/Director of Administrative Services; and Dan Harden, Director of Public Works/County Engineer, attended.

Wedel discussed the Heritage Trust Fund Grant application for repair of the Carnegie Building.

Johnson moved to approve the preliminary application for the Heritage Trust Grant for repair of the Carnegie Building and fund the \$35,098.00 minimum match commitment. The funding source will be identified in the future.

Newsome seconded. Carried 3 - 0.

The commissioners discussed the need to roof the west side of the Courthouse Plaza East building.

11:00 Dan Harden, Director of Public Works/County Engineer

Vern Bulk, Manhattan Township; Monty Wedel, Director of Planning and Development; Bob Isaac, Planning and Development; Steve Higgins, Zoning Enforcement Officer; Jeff Mathis; and Ron Norton, attended.

BulksaidresidentsontheHighPlainsTrailRoadIIIhaveagreedtoforma RoadBenefitDistricttoadda1½"overlayonthecurrentroadandinclude \$5,000.00inescrowforfuturemaintenanceneeds.Theywillacceptthe15" culvertcurrentlyinstalled.

BulksaidtheManhattanTownshipBoardwouldaccepttheroadifthose conditionsweremet.

JohnsonmovedtoaccepttheHighPlainsTrailRoadIIIasaManhattan TownshipRoadcontingentupona1½"asphaltoverlayovertheentireroadand \$5,000.00placedinanescrowaccount.Newsomesecoded.Carried3 -0.

VargodiscussedtheBlueCross/BlueShieldofKansasInsurancePlanof ConversionProxyCardallowingRileyCountytovote"For"or"Against".Vargo recommendedRileyCountyvoteagainsttheconversion.

ThecommissionersagreedRileyCounty'svotesshouldbeagainstthe conversion.

Recesseduntil1:15.

1:15 Stan Morgan, Counselor/Director of Administrative Services

• Administrative Work Session

Eileen King, Treasurer; Dan Harden, Director of Public Works/County Engineer; Hjerda McAllister, Administrative Assistant; and Janet Dean, Human Resources Coordinator, attended.

Morgan presented the Budget Committee draft on the Budget and Finance Officer job description.

The commissioners would like to include in the job description for the Budget and Finance Officer:

1. Deans suggested AS/ 400 experience be included in computer application.

2. Newsome suggested emphasis on future revenue projection.

3. Johnson recommended experience in Kansas local government.

4. Johnson said he would like to see a budget document compiled to distribute to department heads and elected officials.

The commission discussed the freezing of non -essential personnel positions that come open.

Newsome moved to place on the business meeting agenda January 7, 2002, action on the revised job description of the Budget and Finance Officer. Johnson seconded. Carried 3 -0.

Morgan reported Hjerda McAllister is working with Blue Cross/Blue Shield on reducing the McCay's hospital bills.

Morgan said he will present recommendations on a financial advisor and bond council.

Morgan stated cities cannot add area to an island annex without going through the island annex process.

Morgan said he will meet next Tuesday with Riley County Police Department staff on the division of Riley County Police Department expenses.

Morgan discussed flow control of solid waste within Riley County. Morgan said he may retain Jim Kaup to assist with the flow control of solid waste.

Morgan discussed concerns with the proposed Mercy Health Center lease agreement. Morgan suggested working with Phil Elwood on drafting a new lease agreement with Mercy Health Center.

The commissioners agreed to retain Phil Elwood on drafting a new lease agreement.

2:25 Johnson moved to adjourn. Newsome seconded. Carried 3 -0.